XXX Trading Limited

Flat 3, 4/F, xxx Building, 222 xxx Road, Hung Hom, Hong Kong

Contact: Ms. Mandy Lee Tel: 852- 2xxx xxxx Email: xxxxx@xxx.com

Request for Quotation

RFQ No.: RFQ202207-0037   **Date of Issue: 01 Aug 2023**

RFQ Subject: Develop ERP System for Trading company

Item	Description	Quantity
1	**ERP system- Accounting** AR/ AP Voucher General Ledger Bank account management Daily cash flow report	1
2	**ERP system- Inventory Control** Real time stock checking Email notification Inventory report	1
3	**Mobile App:** Booking Easy App Support: iOS, Android will published to App Store and Google Play solely owned and users by applicant	1
4	**Hardware:** XXX Desktop P1220 Tower 12th Gen Intel Core i7-12700, 32GB x1 DDR4 10TB hard disk	1
5	**Cloud Hosting:** 2 CPU Cores Free SSL 3 GB RAM 20 GB SSD storage Project Period: 01 Jan 2023 – 31 May 2023 (5 months)	1
6	**Training:** 1 session of Admin training, Max. 8 hours 2 session of User training, Max. 4 hours	1
7	**Maintenance:** annual maintenance 24 x7 hotline 5 times onsite support	1

> If there is mobile app development, include the number of mobile apps, the platform support for each mobile app, and whether the mobile apps will be published to the app store

> If hardware is required, please include the model number, spec and quantity

> If cloud hosting, software or service subscription is required, please include subscription period for each item

> If training is required, it should be included as a separate item

> Items that are normal business operation such as maintenance, warranty and insurance of existing and newly purchased equipment and software should not be included, as they will not be funded under the TVP according to the Guidance Notes

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RFQ Subject: Develop ERP System for Trading company

Item	Description	Quantity
1	**Accounting** General Ledger, Accounts Receivable & Accounts Payable General Journal (Debit/Credit) Cash Flow Management Bank account management Daily cash flow report Monthly report	1
2	**Inventory Management** Create Products Edit category/batch number/product details Real time stock checking Email notification Inventory report	1
3	**Purchase Order Management** Create purchase orders Edit/Delete purchase order record Manage Supplier record Generate PO/supplier report	1
4	**Sales Order Management** Show order in list: Order Number, Customer, Status, Issue date and Delivery date Customize Sales Order Number, Description, Customer info, Delivery Date, Responsible persons, Products or Services Manage Sales Order: Cancel/Edit/Upload Attachment/Input remarks	1
5	**Hardware:** Desktop P1220 Tower 12th Gen Intel Core i7-12700, 32GB x1 DDR4 ram 10TB hard disk	1
6	**Maintenance:** annual maintenance 24 x7 hotline 5 times onsite support	1

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Request for Quotation

RFQ No.: RFQ202207-0037   Date of Issue: 01 Aug 2023

RFQ Subject: Develop eShop for Trading company

Item	Description	Quantity
1	**Website development** - Language: Chinese and English - Responsive web layouts (mobile-friendly for mobile, tablet, desktop and laptop) - Navigation menu - FAQ function and Enquiry form	1
2	**E-commerce system** - Product details (support image) - Add to shopping cart - Search and Sorting - Checkout function - Order record checking and Notification	1
3	**Delivery method Setting** - SF express or Self Pickup - Order tracking - Email notification when tracking status updated	1
4	**Integrate with payment gateway** - Support Visa, Master and Paypal	1
5	**Coupon function** - Coupon code could be applied when Checkout - Check if the coupon is valid automatically	1
6	**Mobile App for E-Commerce system** Support: iOS, Android will published to App Store and Google Play solely owned and users by applicant	1
7	**Cloud Hosting:** 2 CPU Cores, Free SSL 3 GB RAM 20 GB SSD storage Project Period: 01 Jan 2023 – 31 May 2023 (5 months)	1
8	**Training:** 1 session of Admin training 1 session of User training	1

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